

## Complex Litigation Support

### Legal professionals meeting litigation management needs

#### Our Experience

##### USIS | LABAT has:

- » Managed more than 33 million case files
- » Operated more than 50 on-site file rooms and repositories
- » Imaged and copied more than 53 million documents
- » Photocopied more than 50 million pages
- » Index and code over 290,000 files annually
- » Developed more than 300 user databases
- » Prepared thousands of multivolume Administrative Records and Exhibits, Pleadings, and Discovery notebooks in paper and CD format
- » Drafted more than 5,000 motions and briefs

The pace and scope of government litigation continues to increase, while staff and resources continue to be extremely limited. Whether large or small, a lawsuit or internal government investigation requires intense effort to manage and coordinate, from the massive task of managing documents, whether physical or electronic, to delivery, production, and paralegal and trial support. With a strong track record that reaches back decades, USIS LABAT brings a commitment to excellence, a management team able to meet tight deadlines, and an experienced, multidisciplinary staff with demonstrated competence delivering all aspects of litigation support to the federal government.

USIS LABAT offers a full range of professional services to help successfully manage and administer litigation support efforts of any size. Our services include:

- » Web Hosting (C&A web site)
- » eDiscovery Support
- » Document Screening and Phrase Labeling
- » Optical Imaging and OCR Scanning
- » Document Indexing
- » Coding and Abstracting
- » Automated Litigation Database Development
- » Litigation Photocopy and Conversion Services
- » Document Production Center Operations
- » Trial Support
- » Legal, Paralegal, and Clerical Support
- » Deposition Digesting
- » Network and Help Desk Support
- » Training and User Support

For one of our key clients, the Department of Justice, USIS LABAT provides a full range of administrative support services to more than 700 attorneys and their support staff, supporting the full life cycle of seeking, manipulating and discovering documents, data and information in support of significant cases. Our messengers average 91 mail stops each day, to and from 15 sites in Washington, D.C. We staff a full-service copy center, making as many as 30,000 copies daily and faxing nearly 800 documents per month. Using scanning and optical character recognition technology, we create databases of document images for use by attorneys. Because processing costs are directly related to the technology used, USIS LABAT works closely with

clients to determine cost and benefit factors in defining the database to be developed, always staying focused on the requirements and considering all viable technology options.

In addition, LABAT provides subject experts and pre-trial/trial support. USIS LABAT teams draft motions and briefs, conduct legal research, and support discovery, whether traditional or electronic.

USIS LABAT's clients have come to rely on our professionalism and competence when dealing with tight deadlines, critical needs, and limited resources. We consistently deliver an edge that helps government attorneys win across a range of issues and within nearly every legal setting.